

ER-3-8348

Projects

~~CONFIDENTIAL~~

Security Information

MAR 24 1953

MEMORANDUM FOR: The Comptroller

SUBJECT : Accounting Procedures Used in [REDACTED] Projects

25X1A

REFERENCE : Staff study by Auditor-in-Chief, dated 27 February 1953. Same subject.

1. A copy of the above referenced staff study was furnished your office by the Auditor-in-Chief. You are advised that this study has been concurred in by the Chief of Administration, DD/P, and the Chief, Project Administrative Planning Staff, DD/A, and has been approved by the Deputy Director (Administration).

2. The purpose of this study is to reduce to a minimum the point at which the monies paid out [REDACTED] are written off as expenditures and to require funds advanced [REDACTED] projects to remain on the books of the Finance Division until appropriate vouchers are received indicating that funds so advanced have been actually expended.

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3. It is requested that you take such action as may be appropriate within the scope of your authority to make this study effective.

15/
L. K. WHITE
Assistant Deputy Director
(Administration)

AUD-IN-CHIEF:EMF:MW

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Auditor-in-Chief

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